

# Clinton Avenue School



## Student Handbook 2023-2024

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# Clinton Avenue School

## Cougar P.R.I.D.E. Student Expectations

2023-2024

1. Follow Cougar PRIDE: Be Prepared, Respectful, Independent, Dependable, and Engaged.
2. K-8 Students will come to school in their uniform daily.
3. Complete all homework and school assignments and turn them in on time.
4. Have the necessary tools to complete assignments (pencils, paper, notebooks, etc.).
5. Work hard to achieve academic standards and goals.
6. Abide by the code of conduct for the school and classroom.
7. Respect myself, all school staff, volunteers, and classmates.
8. Take pride in my school building and help keep it clean.
9. Attend school regularly and on time.

*We are ...*

**P**repared

**R**espectful








**I**ndependent

**D**ependable

**E**ngaged



# COUGAR PRIDE MATRIX

PRIDE	Classroom/ Gym	Cafeteria	Hallways	Bathrooms	Assemblies/ Special Events	Bus
<b>Prepared</b> 	<ul style="list-style-type: none"> <li>★ Have all supplies ready at the beginning of class.</li> <li>★ Electronics are off and out of sight.</li> <li>★ Wear your school uniform.</li> </ul>	<ul style="list-style-type: none"> <li>★ Know your student ID number.</li> <li>★ Gather all the items you need to have lunch.</li> <li>★ Stay at your assigned table.</li> </ul>	<ul style="list-style-type: none"> <li>★ Know where you are going.</li> <li>★ Hold materials close to your body.</li> </ul>	<ul style="list-style-type: none"> <li>★ Use the bathroom pass.</li> <li>★ Bring any necessary items to the bathroom.</li> </ul>	<ul style="list-style-type: none"> <li>★ Participate as best you can.</li> <li>★ Enter quietly and sit down right away with your class.</li> </ul>	<ul style="list-style-type: none"> <li>★ Be on time.</li> <li>★ Take your belongings with you.</li> </ul> 
<b>Respectful</b> 	<ul style="list-style-type: none"> <li>★ Keep hands, feet, and objects to yourself.</li> <li>★ Use kind words and manners (please, thank you).</li> <li>★ Take turns and share with others.</li> <li>★ Use your words to express your feelings and solve problems.</li> </ul>	<ul style="list-style-type: none"> <li>★ Follow the directions of the adults.</li> <li>★ Be courteous to workers and helpers.</li> </ul>	<ul style="list-style-type: none"> <li>★ Make good choices.</li> <li>★ Help to keep students focused in classrooms by not interrupting.</li> </ul>	<ul style="list-style-type: none"> <li>★ Keep the area clean.</li> <li>★ Give people privacy.</li> </ul>	<ul style="list-style-type: none"> <li>★ Keep your voice off and ears open.</li> <li>★ Recognize that people are all different.</li> </ul>	<ul style="list-style-type: none"> <li>★ Use kind words and manners.</li> <li>★ Listen to the bus driver.</li> <li>★ Remain seated to be safe.</li> </ul>
<b>Independent</b> 	<ul style="list-style-type: none"> <li>★ Begin work immediately.</li> <li>★ Work through challenges and keep going even if it is hard.</li> </ul>	<ul style="list-style-type: none"> <li>★ Walk directly to the lunch line when it is your turn.</li> <li>★ Carry your items to your table and to the trash.</li> </ul>	<ul style="list-style-type: none"> <li>★ Walk with a purpose directly to your destination.</li> </ul>	<ul style="list-style-type: none"> <li>★ Go directly to the bathroom, without making stops along the way.</li> </ul>	<ul style="list-style-type: none"> <li>★ Maintain your personal space.</li> <li>★ Give compliments in a genuine manner.</li> </ul>	<ul style="list-style-type: none"> <li>★ Listen for when your bus is called.</li> <li>★ Walk with a purpose to your bus..</li> <li>★ Find your seat.</li> </ul>
<b>Dependable</b> 	<ul style="list-style-type: none"> <li>★ Encourage classmates and be a team player.</li> <li>★ Think about how your decisions impact others.</li> <li>★ Recognize there are many ways to solve conflict.</li> </ul>	<ul style="list-style-type: none"> <li>★ Be considerate of others.</li> <li>★ Encourage classmates to do the right thing.</li> <li>★ Report spills and messes</li> </ul>	<ul style="list-style-type: none"> <li>★ Be a role model for schoolmates.</li> <li>★ Ask for help.</li> </ul> 	<ul style="list-style-type: none"> <li>★ Hold the door open for others.</li> <li>★ Report any problems to an adult.</li> </ul>	<ul style="list-style-type: none"> <li>★ Clap for performers and speakers.</li> <li>★ Help those around you if they need it.</li> <li>★ Use a kind tone when speaking to peers and staff.</li> </ul>	<ul style="list-style-type: none"> <li>★ Follow bus routines and expectations.</li> <li>★ Help younger students find their way.</li> </ul>
<b>Engaged</b> 	<ul style="list-style-type: none"> <li>★ Stay on task during a lesson and group work.</li> <li>★ Give your best effort.</li> <li>★ Make a plan to reach your goal.</li> </ul>	<ul style="list-style-type: none"> <li>★ Have quiet conversations while you eat.</li> <li>★ Pick up after yourself and take pride in your school.</li> </ul>	<ul style="list-style-type: none"> <li>★ Pay attention to the person in front.</li> <li>★ Follow the directions of the adults.</li> </ul>	<ul style="list-style-type: none"> <li>★ Flush the toilet.</li> <li>★ Wash your hands with soap.</li> <li>★ Throw away your trash.</li> </ul>	<ul style="list-style-type: none"> <li>★ Listen to the presentation.</li> <li>★ Think about the information presented.</li> </ul>	<ul style="list-style-type: none"> <li>★ Speak quietly.</li> <li>★ Pay attention to surroundings.</li> <li>★ Respect your environment and throw away your trash.</li> </ul>

## What Cougars Wear to School:

Clinton Avenue School is a uniform school. Cougars wear white, navy, or light blue shirts with navy or khaki bottoms including shorts, skirts, and pants. Cougar Gear is also an option!



## What Cougars Should NOT wear to School:



No Hoods



No Hats



No Ripped  
Jeans



No Spaghetti  
Straps



No Flip  
Flops/Slides

## **Cell Phone and Earbud Policy:**

Cell phones and ear buds should stay in student backpacks or be placed in the pocket chart in your classroom. Students who need to call home should use the main office phone with help from main office staff. In the event that the cell phone and earbud policy is not followed appropriately, the teacher and/or administration will make every effort to reinforce the policy. If the cell phone and earbud policy is still not followed properly, cell phones and earbuds may be confiscated.

**\*First offense of this policy will result in confiscation. Belongings will be returned by staff members and students will receive a warning.**

**\*Second offense of this policy will result in confiscation and belongings will be turned into administration.**

**\*Third offense of this policy will result in confiscation and a parent meeting will be scheduled with administration.**

***\*\*Please make sure your parents communicate with the main office if they need to get in contact with you during the school day. Text messages and phone calls during the day to cell phones are a major distraction to the learning environment. We appreciate your cooperation and support with this policy. Our goal is to keep you engaged in your learning and safe from unsolicited video recordings and pictures.***

## **School Technology Policy:**

All students will sign an acceptable use policy (AUP), will treat school technology with respect and use it appropriately.

## **Social Media Policy:**

At no time should students be on social media during school hours. Taking pictures and videos during school hours is against New Haven Public School's policy.

## **Student Attendance Policy:**

Attendance is the responsibility of both the parent and the student. Parents/Guardians must submit documentation for excused absences within two (2) days after a student returns to school.

Clinton Avenue School starts at **8:20 a.m.** and dismisses at **2:50 p.m.**

***Students arriving after 8:40 will be marked tardy.***

## **Unauthorized Absences from Class/Cuts:**

A cut is an unauthorized absence from a class. The following are considered a "cut":

1. Absence from class when in school
2. Arriving late to class after 15 minutes of the period
3. Leaving a class without permission

**If a student is noted as missing classes or arriving late, an administrator will set up a meeting with both the student and parent to discuss next steps.**

## Code of Conduct:

The purpose of the Unified Code of Conduct is to provide school personnel, students, parents and guardians with a consistent framework of expected behaviors and responses to behaviors that are harmful or negatively affects others' ability to learn.

- Behavioral expectations are fair, age appropriate and consistent from school to school.
- Behavioral expectations protect and support the educational process and every student's right to an education.
- All students understand the behaviors expected of them.
- All students understand what will happen if they engage in behaviors that harm others and/or disrupt the learning environment.

The code of conduct applies to **EVERY** student who is under the jurisdiction of the New Haven Board of Education. It is in effect on all school property and at other places where school personnel have responsibility for students. The code also applies to students when they travel to and from school. (Refer to the Unified Code of Conduct manual.)

### **Bullying Policy:**

Cougars do not bully other students or staff members at any time. ***If you believe that you are the victim of bullying, you should immediately notify an administrator, faculty or staff member.*** Bullying may include but is not limited to, acts based on: gender, ethnicity, national origin, race, sexual orientation, physical characteristics, or mental capacity.

Bullying is defined as overt acts by one or more students intended to ridicule, humiliate, or intimidate that are committed more than once against any student(s) during the school year. Bullying involves physical, social and/or psychological power over the individual(s). *Bullying includes actions such as teasing, calling names, hitting, kicking, stealing, threatening as well as spreading rumors and influencing others to do these things.*

### **Harassment Policy:**

Cougars do not harass other students or staff members at any time. Harassment is unwanted behavior which interferes with the rights of individuals to study, work, and enjoy school. Everyone has a right NOT to be harassed and the staff at Clinton Avenue School believes strongly that all students should feel safe at school.

## Having Cougar PRIDE Means There Are Times We:

<b>Tell An Adult:</b>	<b>Handle It Ourselves:</b>	<b>Let It Go:</b>
<ul style="list-style-type: none"><li>● People are fighting</li><li>● Someone is sick</li><li>● Someone is hurt</li><li>● I'm being bullied</li></ul>	<ul style="list-style-type: none"><li>● Someone cut me in line</li><li>● People are not taking turns</li><li>● Someone was teasing me</li></ul>	<ul style="list-style-type: none"><li>● People are sitting in the wrong spot</li><li>● Someone made a face at me</li></ul>

*How will you solve conflicts in a positive way?*





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## Clinton Avenue School Student Agreement 2023-2024

I have read the student handbook and I acknowledge and agree to the policies listed within it. I understand the expectations and the consequences of not following school policy at Clinton Avenue School.

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Student Name

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Grade

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Date